

Citizen's Charter No. ____

Name of Office

: Clearance and Permitting Division (CPD)
 Environmental Impact Assessment (EIA) Section

Frontline Service

: Issuance of Certificate of Non-Coverage (CNC) ONLINE for Category D Projects

Schedule of Availability of Service

: Monday – Sunday

Who May Avail of the Service

: Individuals, Companies, Other Offices and Agencies

How to Avail of the Service

:

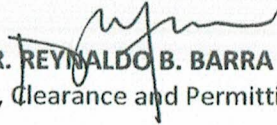
No. [A]	CUSTOMER ACTIVITY [B]	DENR ACTION [C]	OFFICE/PERSON RESPONSIBLE/ LOCATION [D]	DURATION [E]	DOCUMENTARY REQUIREMENTS [F]	AMOUNT OF FEES [G]
1	Request, Fill-up and submit Certificate of Non-Coverage (CNC) Application Online 		Visit: www.emb.gov.ph Click this icon:  Verify the coverage of your Project and Submit CNC Application Online		Project Layout Plan & Authority Over the Project (e-copy)	
2	Proponent settles payment through Landbank 				Order of Payment generated online	Php1,140.00 (application fee)
	Update Payment of the application 		Visit: www.emb.gov.ph Click this icon:  Update Payment or Track Status of your CNC Application	7 days	Bank Receipt/Proof of Payment and Government Issued ID (e-copy)	
3	Download Certificate of Non-Coverage (CNC)					

Prepared by:




DAVE EDEN C. NIELO
EMS II

Recommending Approval:



ENGR. REYNALDO B. BARRA
Chief, Clearance and Permitting Division

Approved by:



LETECIA R. MACEDA
Regional Director